

PRIVACY POLICY

Bawdeswell Village Hall Trustees Respect Your Privacy

Registered address: Bawdeswell Village Hall, Reepham Road, Bawdeswell, NR20 4RU

Registered Charity number: 8009070

The Trustees will comply with the General Data Protection Regulations 2018 with regard to any personal data that you may supply, e.g. as part of: Membership, Donation, e-newsletter sign-ups, Feedback and Enquiries.

What information do we collect?

When you use our website, or contact us via email, writing, by phone or in person, you may provide us with personal information regarding you. This may include:

- your full name and title, date of birth
- postal address, email address and phone number

We may collect and hold information about the contact you have with us as e.g.: a service user, audience member, performer, donor or supporter of Bawdeswell Village Hall, and may include details of:

- event attendance
- performances or workshops
- contact preferences
- payment details where applicable
- Gift Aid status
- details of correspondence sent to you, or received from you
- donor status
- interests and activities
- any other information provided by yourself at the request of The Trustees

When we ask you to provide personal information we will let you know why we are asking, and how we will use your data, by directing you towards this notice.

How do we use this information?

We use this information to improve the service we give you for the purposes of evaluation, record-keeping and quality control, to provide you with information, or services that you request, or which we feel may interest you, and to notify you about changes to our services. For example:

- To send you promotional, marketing or fundraising information by electronic communications, telephone or post. These can include:
 - Information on events or activities provided by or related to Bawdeswell Village Hall.
 - News and updates about Bawdeswell Village Hall and marketing or supporter e-newsletters.
 - Information on our fundraising operations, including occasional targeted requests to consider giving financial support to Bawdeswell Village Hall, or to ask you to consider supporting us in other ways.
 - Other relevant communications based upon your relationship with Bawdeswell Village Hall.
- To enable your use of the services available on our website;

How do we protect your personal information?

We understand that your personal information and privacy are important. We make every effort to ensure that the information you share with us is recorded accurately, retained securely and used only according to your wishes. We protect your personal information and adhere to current data protection legislation.

We do not give out, sell or trade our mailing list data with third parties. The information you provide will be used primarily to improve our services to you, for evaluation and monitoring and to keep you informed about the activities at Bawdeswell Village Hall.

Where you have consented to the use of data you have provided us with, we may share this with relevant partners, e.g. funders, for reporting purposes only.

We may also disclose anonymous information regarding demographics and other similar information to third parties for reporting purposes only.

If at any time you no longer wish to receive communications from us, simply contact us by email at hello@BawdeswellVillageHall.co.uk or by phone on 01362 688627

Cookies

We use cookies on our website: Cookies are small text files that are placed on your computer by websites you visit. Cookies help make the website work and provide information to us about how users interact with our website.

Changes

Please help us to keep your information up to date by emailing us at hello@BawdeswellVillageHall.co.uk or by phone on 01362 688627 if your personal information changes, or if you wish to correct or delete it. We will endeavour to correct, update or delete information you have provided to us within 7 working days.