

Post-Lockdown Hiring Information

We are retaining a number of measures after re-opening which we hope hirers will find reassuring:

- **If you or anyone attending your event feels unwell**, or has a temperature of 38 degrees Celsius (100.4 Fahrenheit) or higher, or persistent dry cough, or loss of taste or smell, **please stay at home**
- We assume that hirers will keep a **list** of everyone attending their event, and will prepare their own risk assessment (see below): we are retaining the QR code for **Track and Trace** which can be found inside Reception, together with a folder for manual entries
- For the time being **screens** will remain around the Reception counter and at the kitchen serving hatch
- Room measurements can be found on our website (www.Bawdeswell Village Hall) so hirers may calculate **capacity** for their events
- **Hand sanitiser** is provided for you to use at the entrance, in the Changing Room corridor and outside the main toilets. Hand washing facilities are available in the toilets.
- **Please keep doors and windows open** when possible during your time at the hall to improve ventilation: remember to close and lock them before you leave!

Housekeeping

The hall is professionally cleaned weekly. Additional anti-viral spray and cloths are available in the Utility Room for hirers' use should you feel the need.

For those who require a copy of our Covid risk assessment, please email us via the address on our website to request one and the pdf will be emailed to you.